## Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

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Scott Walker, Governor Reginald J. Newson, Secretary Scott Jansen, Division Administrator

September 30, 2013

TO: State Roofer & Waterproofer Apprenticeship Advisory Committee Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards

608-266-3133; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Roofer & Waterproofer Apprenticeship Advisory Committee Meeting

DATE: Tuesday, October 8, 2013

TIME: 10:00 AM

Place: SE Wisconsin Roofers Training Center

16601 W Dakota St. New Berlin, WI

## **TENTATIVE AGENDA**

- Call to order (open meeting).
- 2. Roll call/confirm member contact information (sign-in sheet).
- 3. Approve Minutes of the May 29, 2013 meeting
- 4. Old Business
  - a) SAGE Grant Finale
  - b) 2014 Apprenticeship Conference: update; point of contact for expo booth
  - c) Letter of program recognition from US DOL
  - d) Other
- 5. New Business
  - a) Apprenticeship Advisory Council Activities
    - Mentoring Program
- K-12 Outreach
- On-line Orientation
- Cultural Competency Course
- b) Updated webpage for State Committee meetings
- c) Roster review
- d) Other
- 6. WTCS Update
- 7. Review Roofer & Waterproofer Program Participants
  - a. Current participants
  - b. Update on new reporting software

- 8. Confirm next meeting date and location
- 9. Adjourn